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| **AUSTRALIAVISA ASSISTANCE**  |
| **NO OF APPLICANTS** | **RATE PER PERSON** |
| 4 applicants and above | **P8,500** |
| 2-3 applicants | **P8,999** |
| Single applicant | **P9,500** |
|  **INCLUSIONS** |
| ✓ VISA CONSULTANCY✓NON APPEARANCE (Submission and Collection)✓VISA FEE FOR UP TO 90 days (depending on Embassy) |
| **VISA REQUIREMENTS CHECKLIST (Files to be emailed only – no need for hard copy)** |
| **STEPS IN AUSTRALIA VISA PROCESSING (NON-APPEARANCE)** |
| 1. Email Accomplished Questionnaire and Scanned Copy of Passport for Free Assessment (we will advise the chances of approval)
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| 1. Pay the visa assistance fee, email the proof of payment and soft copy of all supporting documents
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| 1. We will forward the application to Australia Embassy, processing time is up to 15 working days. Once approved we will send a copy of your E-VISA
 |
| **CHECKLIST (put ✓)** | **Primary Requirements** |
|  | Philippine Passport with at least 6 months validity (make sure Page 3 is signed) |
|  | Picture of the Passport's Bio Page (Page 2) |
|  | Photocopy of passports stamps to non-visa country and previous and valid visas to the ff: USA, CANADA, UK, SCHENGEN, JAPAN, AUSTRALIA, NEW ZEALAND, KOREA |
|  | Soft Copy of Passport Sized Colored Photo (4.5cm x 3.5cm)Must be taken from a photo studio and should have white background |
|  | Accomplished Questionnaire (Please refer on the page 2 & onwards) |
|  | Original PSA Birth Certificate should be not more than 1 year old |
|  | Original PSA Marriage Certificate (if applicable) should be not more than 1 year old |
|  | Day to Day Itinerary, Hotel reservation and Airline Ticket reservation Optional: Add P500/applicant if you want us to prepare for you |
| **CHECKLIST (put ✓)** | **Financial Requirements** |
|  | Original Bank Certificate (Ideal amount for the current balance is P100,000)Including type of account, opening date, average daily balance and current balance |
|  | Original or Photo Copy of Latest 3 months Bank Statement(Ideal amount for the Average Daily Balance is P50,000) |
|  | ITR (Income Tax Return)Form 2316 for individual / Form 1701 or Form 1702 to for companies***NOTE: If No ITR – kindly provide a notarized affidavit explaining why there’s no ITR***  |
| **If applicable (put ✓)** | **Additional Requirements if Employed** |
|  | Original Signed Certificate of Employment(indicate applicant's position, date hired, compensation, office address, HR landline number & HR email address) |
|  | Photocopy of Company ID |
| **If applicable (put ✓)** | **Additional Requirements ifBusiness Owner** |
|  | Photo Copy of DTI or SEC Permit (includes Names & signatories of the corporation) |
|  | Photo Copy of Mayor's Permit |
|  | Photo Copy of BIR company registration |
| **If applicable (put ✓)** | **Additional Requirements for Professionals** |
|  | Photo Copy of PRC Card or IBP Card |
| **If applicable (put ✓)** | **Additional Requirements for students** |
| **✓** | Original Copy of School Certificate |
| **✓** | School ID |

**Important Notes:**

1. For sponsored applicants, proof of relationship / connection should be established.Sponsor will provide financial requirements.We will also provide a letter of sponsorship to be filled-up by the sponsor

2. Visa approval is at the discretion of the Visa officers. We cannot guarantee 100% approval.

3. In case we found the documents insufficient, we will return the documents and charge P500/applicant as assessment fee including the courier fee. Remaining payment will be refunded to you.

4. Visa submission is within 3 working days after the receipt of complete documents and if there are no additional requirements needed. We strongly suggest applying at least 1 month prior to travel date because there are times where the visa officer is requesting for additional documents.

5. For denied application, you can re-apply after 6 months. No Refunds for the Visa Assistance fee.

**AUSTRALIA VISA QUESTIONNAIRE**

(PLEASE ANSWER IN **BOLD FONT**. PUT N/A IF NOT APPLICABLE)

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| **PERSONAL INFORMATION** |
| Surname: | Given Names: |
| Other Names Used If Applicable:(Maiden Name, Religious Name, Professional Name, Alias, Etc) |
| Surname:  | Given Names: |
| Gender: | Date Of Birth: |
| Place and Country of Birth: | Passport/Travel Document Number: |
| Date of Issue of Passport/Travel Document Number: | Date of Expiry of Passport/Travel Document Number: |
| Place and Country where the Passport/Travel Document was Issued:  | Has this applicant undertaken a health examination for an Australian visa in the last 12 months? (Yes or No) |
| Marital Status: | Country/Region Of Origin (Nationality): |
| Do You Hold Or Have You Held Any Nationality Other Than The One Indicated Above On Nationality? (Yes or  | If Yes, Please Advise Other Country/Region Of Origin (Nationality): |
| Do You Hold A Passport For The Other Country/Region Of Origin (Nationality) Indicated Above? (Yes or No) | If Yes, Please Provide Passport Number |
| Are You A Permanent Resident Of A Country/Region Other Than Your Country/Region Of Origin (Nationality) Indicated Above? (Yes or No) | If Yes, Please Advise Other Permanent Resident Country/Region |
| Has this applicant previously travelled to Australia or previously applied for a visa? (Yes or No) | Arrival date and departure date of previous travel to Australia?  |
| Current Planned Travel dates to Australia: 16 DECEMBER 2018 | Are you traveling as a group? (Yes or No) If yes, kindly provide the details of all companions below |
| Family Name | Given Names | Sex (M/F) | Date of Birth (Month/Day/Year) | Relationship to applicant |
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| Complete Home Address With Zip Code: | Postal Address With Zip Code (if different from home): |
| Personal Landline Number: | Personal Mobile Number: |
| Personal Work Phone Number: | Email Address: |

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| Does the applicant have any immediate family member not travelling to Australia who is not an Australian citizen or Australian permanent resident? (Yes or No) If yes, kindly provide the details of all companions below |
| Family Name | Given Names | Sex (M/F) | Date of Birth (Month/Day/Year) | Citizenship(Citizen, Permanent Resident, Temporary Visitor) | Relationship to applicant |
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|  | Will the applicant visit any relatives, friends or contacts while in Australia? |
| Family Name | Given Names | Sex (M/F) | Date of Birth (Month/Day/Year) | Citizenship(Citizen, Permanent Resident, Temporary Visitor) | Relationship to applicant |
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| Complete Address with Zip Code of contact person in Australia  | Phone number and Mobile number of contact person in Australia  | Email Address of contact person in Australia  |
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| **WORK / EDUCATION** |
| Primary Occupation: | Present Employer: |
| Address (Line 1), City, State/Province, Postal Zone/ZIP Code, Phone Number and Country/Region:  |
| Start date with current employer: | Email address of employer: |
| Previous Occupation: | Previous Employer: |
| Address (Line 1), City, State/Province, Postal Zone/ZIP Code, Phone Number and Country/Region:  |
| Start date with previous employer: | Email address of previous employer: |
| Who will pay for your trip? If sponsored, use sponsor financial information. | Relationship with sponsor to applicant? |
| How much is the pocket money of applicant or sponsor for the trip? | How much is the applicant / sponsor monthly income? |
| Available Money of applicant or sponsor in Bank Account and Average Balance for the past 6 months? | Sponsor’s Email Address and Phone Number: |
| Sponsors’ Address (Line 1), City, State/Province, Postal Zone/ZIP Code and Country/Region:  |
| Residency  |
| **HEALTH DECLARATION** |
| In the last five years, has any applicant visited, or lived, outside their country of passport, for more than 3 consecutive months? Do not include time spent in Australia (yes or no) |
| Does any applicant intend to enter a hospital or a health care facility (including nursing homes) while in Australia? (yes or no) |
| Does any applicant intend to work as, or study to be a doctor, dentist, nurse or paramedic during their stay in Australia? (yes or no) |
| Has any applicant, ever had, or currently have, tuberculosis? been in close contact with a family member that has active tuberculosis?ever had a chest x-ray which showed an abnormality? (yes or no) |
| During their proposed visit to Australia, does any applicant expect to incur medical costs, or require treatment or medical follow up for blood disorder, cancer, heart disease, hepatitis B or C and/or liver disease, HIV infection, including AIDS, kidney disease, including dialysis, mental illness, pregnancy, respiratory disease that has required hospital admission or oxygen therapy other? (yes or no) |
| Does any applicant require assistance with mobility or care due to a medical condition? (Yes or no) |

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| **CHARACTER DECLARATION** |
| Has any applicant ever been charged with any offence that is currently awaiting legal action? (yes or no) |
| Has any applicant ever been convicted of an offence in any country (including any conviction which is now removed from official records)? (yes or no) |
| Has any applicant ever been the subject of an arrest warrant or Interpol notice? (yes or no) |
| Has any applicant ever been found guilty of a sexually based offence involving a child (including where no conviction was recorded)? (yes or no) |
| Has any applicant ever been named on a sex offender register? (yes or no) |
| Has any applicant ever been acquitted of any offence on the grounds of unsoundness of mind or insanity? (Yes or no) |
| Has any applicant ever been found by a court not fit to plead? (yes or no) |
| Has any applicant ever been directly or indirectly involved in, or associated with, activities which would represent a risk to national security in Australia or any other country? (yes or no) |
| Has any applicant ever been charged with, or indicted for: genocide, war crimes, crimes against humanity, torture, slavery, or any other crime that is otherwise of a serious international concern? (yes or no) |
| Has any applicant ever been associated with a person, group or organisation that has been or is involved in criminal conduct? (yes or no) |
| Has any applicant ever been associated with an organisation engaged in violence or engaged in acts of violence (including war, insurgency, freedom fighting, terrorism, protest) either overseas or in Australia? (yes or no) |
| Has any applicant ever served in a military force, police force, state sponsored / private militia or intelligence agency (including secret police)? (yes or no) |
| Has any applicant ever undergone any military/paramilitary training, been trained in weapons/explosives or in the manufacture of chemical/biological products? (yes or no) |
| Has any applicant ever been involved in people smuggling or people trafficking offences? (yes or no) |
| Has any applicant ever been removed, deported or excluded from any country (including Australia)? (yes or no) |
| Has any applicant ever overstayed a visa in any country (including Australia)? (yes or no) |
| Has any applicant ever had any outstanding debts to the Australian Government or any public authority in Australia? (yes or no) |
| **TRAVEL HISTORY** |
| Countries Visited in the past 8 years | Arrival Date and Departure date |
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| Has the applicant ever been in Australia or any other country and not complied with visa conditions or departed outside their authorized period of stay? (yes or no) |
| Has the applicant ever had a visa for Australia or any other country refused or cancelled? (yes or no) |